

# Pledge Form 2021 | Dance + More For Tomorrow powered by BMO

## BMO Bank of Montreal Cash and Cheque Deposit Instructions

1. Access E-Forms Library and select Form 910
2. Print and complete 2 copies of Form 910 – sign and stamp both copies
3. Stamp pledge form in the “Banker’s Stamp” box: record the total amount of the deposit received on the line below the Bankers Stamp
4. Process transaction in Customer Connect > FCCSFBPS Deposit screen
5. Key in fields: Concentrator ID = 8530; Division field = blank; Outlet Number = 1; Addendum Field = Branch Name, Transit # and participant’s name with no spaces between the first and last name [i.e. Prince George, Tr 0802, JohnSmith]
6. Staple one copy of Form 910 and deposit receipt to pledge form and hand back to the employee/ customer, they mail in stapled receipts and pledge form to Kids Help Phone.
7. File branch copy of Form 910 with your daily work

Name First:		Last:		Location:	
Address: <input type="checkbox"/> Home <input type="checkbox"/> Business					Online Reg. #
City:		Province:		Postal Code:	
Email Address:			Phone Number:		
Name of Company/School/Other:		LOB / Dept. / Store #: <i>(if applicable)</i>	Supervisor: <i>(if applicable)</i>		
Team Name:		Team Captain Name:		ID #	OFFICE USE ONLY
I am (please check one) <input type="checkbox"/> An individual <input type="checkbox"/> A team member <input type="checkbox"/> A team captain					Team ID # OFFICE USE ONLY

- Do NOT record online donations on this form.
- Please make all cheques payable to Kids Help Phone.
- Tax receipts issued automatically for donors contributing \$5 or more if full mailing address is complete and legible.
- Tax receipts cannot be issued when donating towards your own fundraising total.
- Please attach proof of any deposits

Charitable Registration #13000 5846 RR0001

[dancefortomorrow.ca](http://dancefortomorrow.ca)

BANKER'S STAMP
Total Pledges Deposited (cheques and cash only)
\$

Donor Name	Mailing Address for Tax Receipts <small>Apartment or Suite #, Street #, Street Name, City, Province, Postal Code</small>	Phone Number	Credit Card Number	Expiry (MM/YY)	A	B
					Individual Fundraising	Team Fundraising <small>(Team Captain Use Only)</small>
Mr. John Sample	49-123 Main St., Sample Town, MB A1B 2C3	123-456-7890	123 456 789 0123 456	07/23	\$50	
Bake sale, Casual days, Auction, etc.				/		\$500
				/		
				/		
				/		
				/		
				/		
				/		
				/		
				/		
				/		

<b>Initial:</b>	FOR OFFICE USE ONLY
Total Coins \$	
Total Cash \$	
Total Cheques \$	
Total CC \$	
Total Branch Deposit \$	
Total Counted <i>(if \$0 put \$0)</i> \$	

A
<b>Individual Fundraising Total Raised:</b> <i>(to qualify for Marshalls/WINNERS/HomeSense gift card)</i>
Individual funds from all pledge forms \$
Individual funds from online fundraising summary \$
<b>Individual Grand Total</b> <i>(Eligible for fundraising reward)</i> \$

B
<b>Team Fundraising Total Raised</b> <i>(for team captain use only):</i> <i>(to qualify for Boston Pizza reward)</i>
Team funds from all pledge forms \$
Team funds from online fundraising summary \$
<b>Team Grand Total</b> <i>(Eligible for fundraising reward)</i> \$

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<b>Total</b>	\$	\$
Transfer total funds from all pledge forms for <span style="color: green;">A</span> Individual or <span style="color: orange;">B</span> Team fundraising to the corresponding tables on the left.		